

**NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL CAFETERIA
VIA ZOOM MEETING**

<https://ncboe.zoom.us/j/93709111824?pwd=N3VDR1diWlINQlQ4VjkzOTBPZDNOUT09>

December 13, 2023

6:30 P.M.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**
In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
- 4. ROLL CALL**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
- 7. OPEN TO THE PUBLIC**
- 8. ACTION ITEMS**
 - **General Resolutions**
 - G1. Approve resolution honoring Board member**
 - G2. Approve rescission of developmental pediatric assessment**
 - G3. Approve neurological assessment**
 - **G4. Approve Facility Use Application**
 - **Business Resolutions**
 - B1. Approve November 15, 2023, public and confidential minutes**
 - B2. Approve listed Payroll**
 - B3. Approve electronic check register(s)**
 - B4. Approve Bills and Claims**
 - B5. Approve transfers for September**
 - B6. Approve Board Secretary Certification for the month of September 2023**
 - B7. Approve September 2023 Board Secretary & Treasurer Financial reports**
 - B8. Approve November Title I Tutoring payments**
 - **Personnel Resolutions**
 - P1. Approve leave of absence extension**
 - P2. Approve lunch/recess supervisor**
 - P3. Approve substitute teachers**
 - P4. Approve sixth grade teacher**
 - P5. Approve teacher-in-charge**
 - P6. Approve After School Enrichment aide**
 - P7. Approve student teaching assignment**
 - P8. Approve Professional Development for listed staff members**
 - P9. Approve substitute door monitor**

- **P10. Approve BCBA contract**
- **INDICATES ADDENDUM**

OLD BUSINESS

9. NEW BUSINESS

- **Preschool Tuition Rate 2024/2025**

10. ADJOURN TO CONFIDENTIAL SESSION

- ☒ Legal ☐ Attorney-Client Privilege ☐ Personnel
- ☒ Negotiations ☐ School Security/Public Safety ☐ Student Matter

The next scheduled public meeting of the Board will be held at 7:30 pm on January 9, 2024.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on December 13, 2023 in person at the Grandview School Cafeteria as well as via an online Zoom Meeting at 6:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Mindy Oppen, President
 Mrs. Jordan Shumofsky, Vice-President
 Mrs. Johanna Stroeve
 Mr. Eric Finkelstein

Absent: Mrs. Sapna Malige

Also Present: Dr. Linda Freda, Superintendent
 Mr. Michael Halik, Business Administrator / Board Secretary
 Mr. Robert Brenneck, Computer Network Systems Technician

BOARD PRESIDENT’S REPORT

Mrs. Oppen reported that fourteen (14) people were attending the meeting via zoom. She began by welcoming Mrs. Jordan Shumofsky’s family in attendance to recognize her contribution as a Board Member during her last Board meeting. She thanked Mrs. Shumofsky for her six years of service and dedication to the community, as she was always a thoughtful colleague bringing great perspective to the Board. Mrs. Oppen stated that throughout COVID, Mrs. Shumofsky worked diligently to ensure students attended in-person instruction daily in a safe and secure school environment and was keen on maintaining the Board’s engagement with the community to get feedback. She stated that Mrs. Shumofsky was very hands on with the Transportation Committee, so much so that when issues arose, she would be driving and walking the routes herself. She worked to restore subscription busing and to make sure the children were safe while being transported to and from school.

Mrs. Oppen then presented gifts to Mrs. Shumofsky.

Mrs. Shumofsky thanked her family, Joseph, Harrison and Max as well as her parents for their support and encouragement for the last six years and stated she couldn’t do it without them. In addition, she thanked the rest of the Board for their support too. She acknowledged how unique The North Caldwell School District is as it encompasses the thoughtful intentions from everyone including The Superintendent to the Business Administrator, the building principals, the teachers, the technology staff, the aides, and the custodians. She thanked all of these people for being so special to the district and

sometimes, even when it's a thankless job, they continue to show passion every day. She stated that every decision is made with the goal in mind to do the best for every student.

SUPERINTENDENT'S REPORT

Dr. Freda thanked Mrs. Shumofsky for her six years of service. She stated that she valued the time she was able to work with her and was thankful for her perspectives and the solutions she found, as she always thoughtful and well intentioned, while keeping the students at the heart of every decision she made. Dr. Freda wished everyone happy holidays, a restorative winter break and a healthy New Year.

PUBLIC COMMENT

Mr. Frank BiFulco thanked Mrs. Shumofsky for her service and for graciously welcoming him into the North Caldwell Schools community.

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the following resolution honoring Jordan Shumofsky for her dedicated years of service to the children of the North Caldwell School District:

RESOLUTION OF THE NORTH CALDWELL BOARD OF EDUCATION HONORING JORDAN SHUMOFSKY

WHEREAS, Jordan Shumofsky was a member of the Board of Education of North Caldwell for six years from 2018 - 2023; and

WHEREAS, through her six years of hard work and dedication Jordan Shumofsky has made extraordinary contributions to the North Caldwell school system; and

WHEREAS, Jordan has demonstrated effective leadership as Vice- President of the Board of Education for one and a half years and by listening and being open to the ideas of others, achieving consensus, educating the public, and demonstrating integrity and respect for our school community; and

WHEREAS, through her passion for this community and our schools, Jordan acted as a liaison to the Essex County School Board Association, as well as to the Mayor, Town Council, Planning Board and Police Department, and the Recreation and Advisory Board; and

WHEREAS, during her six years on the Transportation Committee, Jordan worked diligently to restore subscription busing and to make sure the children were safe while being transported to and from school; using safe and efficient routes; and

WHEREAS, during her six years on the Community Relations Committee, Jordan made sure the community was kept updated on all that was going on in our schools; and

WHEREAS, during her two years on the Covid Committee, Jordan worked diligently to ensure students attended in-person instruction daily in a safe and secure school environment; and

WHEREAS, during her four years on the Policy Committee, Jordan facilitated the creation of sensible and legally compliant Board policies; and

WHEREAS, as a board member, Jordan served as a delegate to the NJSBA; and

WHEREAS, The North Caldwell school system, the children of North Caldwell and the entire community have benefited from Jordan's outstanding leadership and contributions to the board of education; and

NOW THEREFORE BE IT RESOLVED that this board of education and the community express its gratitude to Jordan Shumofsky for her six years of unselfish service to the school and children of North Caldwell.

Moved:	Mrs. Stroeve	Seconded:	Mr. Finkelstein
Yes:	3	No:	0
		Abstain:	Mrs. Shumofsky

G2. RESOLVED the Board of Education rescind the following Developmental Pediatric assessment for listed student:

Student #	8006120
Provider:	Dr. Rina Goldberg
Service:	Neurological Assessment
Facility:	Institute of Neurology and Neurosurgery at St. Barnabas Hospital L.L.C
Date:	2/7/2024
Fee:	\$975.00

Moved:	Mrs. Stroeve	Seconded:	Mr. Finkelstein
Yes:	4	No:	0

G3. RESOLVED that the Board of Education approve the following Neurological assessment for listed student:

Student #	8006120
Provider:	Dr. Judy Woo
Service:	Neurological Assessment
Facility:	St Joseph's Medical Center
Date:	1/22/2024
Fee:	\$450.00

Moved: Mrs. Stroeever Seconded: Mr. Finkelstein

Yes: 4 No: 0

- G4. RESOLVED** that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	NCPE
User Class:	Class 1
Activity:	MLK Day of Service for Community
Facility:	Grandview Cafeteria
Dates:	1/15/2024
Time:	8:00am -10:00am
Fee:	No Fee

Moved: Mrs. Stroeever Seconded: Mr. Finkelstein

Yes: 4 No: 0

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of November 15th, 2023**

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeever

Yes: 4 No: 0

- B2. RESOLVED** that the Board of Education approve the following **Payroll:**

Payroll Date:	Payroll #	Amount:
November 15 th , 2023	11	\$401,084.39
November 30 th , 2023	12	\$382,879.47

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeever

Yes: 4 No: 0

B3. RESOLVED that the Board of Education approve the following **Electronic Check Register(s)**:

Date	Starting check #	Ending Check #	Total Amount
September 14-Sept 29	E00151	E00163	\$54,506.20
	E00214	E00215	Void
October 13-October 31	E00216	E00221	\$55,519.92

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 4 No: 0

B4. RESOLVED that the Board of Education approve the following **Bills and Claims**:

Date	Starting check #	Ending Check #	Total Amount
November 20, 2023	001226	001227	\$42,160.03
October 17, 2023	001228	001228	\$850.00
December 8, 2023	001229	001232	\$260,488.74
December 8, 2023	001233	001239	\$24,903.42
December 13, 2023	001240	001286	\$436,059.17
December 12, 2023	001287	001293	\$148,010.90
December 12, 2023	001294	001312	\$194,172.13

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 4 No: 0

B5. RESOLVED that the Board of Education approve **Transfers for September 2023**:

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **September 2023**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **September 2023**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- B7. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for **September 2023**.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- B8. RESOLVED** that the Board of Education approve the following **Title I Tutoring Payments**:

November 2023 \$7,250.00

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

- P1. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve an extension to **Nicole Castiglia's** leave of absence from November 16, 2023, to November 30, 2023.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- P2. RESOLVED** that the Board of Education , upon the recommendation of the Superintendent, approve the following staff as lunch/recess supervisors/aides at a rate of \$30.00 per hour to be paid through the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP-ESSER) Fund under the American Rescue Plan (ARP) Act of 2021 for the 2023-2024 School Year:

<u>Teacher/Lunch/Recess /Study Hall</u>	<u>POSITION</u>	<u>HOURS</u>	<u>RATE</u>	<u>Total hours</u>	<u>Max # Days</u>	<u>Daily Pay</u>	<u>Total Expected Payment</u>
Lauren Eisinger	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$ 30.00	\$5,100.00

Salary - Source of Funds: 20-487-200-100-000-01 \$30,000.00*

FICA - Source of Funds: 20-487-200-200-000-02 \$ 2,295.00*

*Approximate Costs representing a maximum amount to be spent from the grant. If the actual costs exceed this amount, it will be funded from Fund 10.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- P3. RESOLVED** that the Board of Education , upon the recommendation of the Superintendent, approve the following as substitute teachers for the 2023-2024 school year:

**Marissa Novak
Aldina Ljesnjanin**

Moved: Mr. Finkelstein Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- P4. RESOLVED** that the Board of Education , upon the recommendation of the Superintendent, approve **Genna Rybacki** as a sixth-grade science teacher at a prorated salary of \$61,203.00 (BA +30 Step 5) effective February 5, 2024 to June 30, 2024.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- P5. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following teacher for extracurricular stipend positions as per NCEA Agreement listed below from January 1, 2024 to June 19, 2024.:

Teacher	Position	Rate
Lisa Linden	Teacher-in-Charge	\$800.00 (prorated)

Moved: Mr. Finkelstein Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- P6. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Elia Pollio** as an After School Enrichment aide at a rate of \$30.00 per hour effective September 26, 2023 to December 8, 2023 for **student #8005610**.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- P7. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Alexandra Gann**, Monmouth University student, to complete Spring 2024 student teaching at Grandview School effective January 16, 2024 to April 30, 2024 pending favorable criminal history review.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeveer

Yes: 4 No: 0

- P8. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost
Marlo, R.	1/10/2024	Outlook Secrets	\$ 149.00
Halik, M.	1/24- 1/26/2024	NJASA Techspo 2024	\$ 1,090.00

Halik, M.	2/8- 2/10/2024	ASBO International Leadership Forum	\$ 0
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Moved: Mr. Finkelstein Seconded: Mrs. Stroeve

Yes: 4 No: 0

- P9. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following staff member as a **substitute door monitor** for before school chorus/instrumental music at Gould School from 7:45AM to 8:15AM at a rate of \$15.00 per half hour for the 2023-2024 school year:

<u>Employee</u>	<u>POSITION</u>	<u>HOURS</u>	<u>RATE</u>	<u>Total hours</u>	<u>Max # Days</u>	<u>Daily Pay</u>	<u>Total Expected Payment</u>
Girardi, Maria	Door Monitor	7:45AM - 8:15AM	\$30.00	0.50	170	\$15.00	\$2,550.00
Total :							\$2,550.00

Moved: Mr. Finkelstein Seconded: Mrs. Stroeve

Yes: 4 No: 0

- P10. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Suzan Giantonio** as a Board-Certified Behavioral Analyst (BCBA) at a prorated salary of 103,552.00 (MA +45 Step 20) effective January 1, 2024 to June 30, 2024.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeve

Yes: 4 No: 0

OLD BUSINESS

Mr. Halik discussed the revision of the proposed 2024 Board of Education meeting calendar.

NEW BUSINESS

Mr. Halik discussed the suggested tuition rate for the 2024-2025 preschool program of \$4,100.00 which is an increase of \$100.00 of the current school year tuition. The rate will be formally approved in January.

The following resolution was called at approximately 6:50 pm.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: Legal and Negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeve

Yes: 4 No: 0

As there was no further business to discuss, the Board adjourned at 7:15 pm.

Respectfully Submitted,

Michael Halik

Michael Halik
Business Administrator / Board Secretary